

Phipps Conservatory & Botanical Gardens, Inc.

TITLE: Horticulture Intern
DEPARTMENT: Horticulture
REPORTS TO: Director of Horticulture and Education or as assigned

GENERAL SUMMARY: Horticulture interns work with horticulture staff in various capacities to plant and maintain the gardens and conservatory plantings. Interns can take part in educational offerings of Phipps in the evenings at no cost, except material fees when applicable. A field trip and presentations on the history of Phipps and Phipps' innovative "green" features and plans for the future will also be included. This internship is a great opportunity to gain hands-on experience in a renowned horticultural institution.

PRINCIPLE DUTIES AND RESPONSIBILITIES: Interns will work with horticulture staff, other interns and volunteers to plant and maintain outdoor gardens at the Conservatory and Phipps Garden Center, including planting, weeding and mulching, as well as other aspects of maintaining the gardens in exceptional condition, as needed. Indoor work may also be included, depending on the weather.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: Previous experience with gardening and landscaping work preferred. Must enjoy working outside, doing physical work, in the Pittsburgh climate.

PHYSICAL, MENTAL AND SENSORY DIMENSIONS:

- Physical mobility: sitting, standing, walking, lifting/carrying objects up to 50 pounds

WORKING CONDITIONS:

- Ability to provide own transportation to perform principle responsibilities.
- May require some evening and weekend work.
- Will have occasion to work in or pass through any area of the Conservatory or growing houses.

MINIMUM POSITION GUIDELINES (Education, Experience and Certification): Must have completed two years in a four-year degree program or one year in an associate's degree program, majoring in horticulture, landscape architecture, environmental science, botany or a related field.

Revisions, additions or deletions to this job description may be made at any point.

Phipps Conservatory and Botanical Gardens
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